

**44TH ANNUAL ART IN THE PARK**

AUGUST 4, 2018 9 AM - 4 PM

Lake Odessa, MI

**NON-PROFIT ORGANIZATION  
APPLICATION FOR BOOTH SPACE**

*Organizations are encouraged to apply early. Only six non-profit booth spaces are available.*

**1. CONTACT INFORMATION**

Organization/Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Facebook URL: \_\_\_\_\_ Twitter: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Contact E-Mail: \_\_\_\_\_

**2. TELL US About Your Organization**

Is your organization approved by the IRS as a 501(c)(3) organization?  Yes  No

Mission Statement or Purpose of Organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is your organization involved in the local Lake Odessa community?  Yes  No

If Yes, please describe how:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your planned exhibit, including any special needs you may have. Also list any items you request to sell as part of your exhibit. *Please note: These plans require prior LOAAC approval. (Feel free to attach an additional sheet).*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Booths are provided free of charge to non-profit organizations. However, non-profits may purchase a display ad in the 2018 Visitors Guide. Do you wish to purchase a display ad?  Yes  No

If Yes, please choose one:  1/4-pg. (\$50)  1/2-pg. (\$100)  3/4-pg. (\$175)  Full pg. (\$225)

Please include any other pertinent information we should know: \_\_\_\_\_

---

---

---

**5. MAIL OR DROP OFF THIS FORM**

**Release:** I/We have read and agree to abide by the Terms and Conditions below. By signing this form, I/we fully and forever release the Village of Lake Odessa and the Lake Odessa Area Arts Commission, its agents and volunteers, from any and all causes of action, claims and demands of any nature whatsoever arising out of this event.

Send this completed form (and payment for display ad, if any) to:

Lake Odessa Area Arts Commission  
Page Memorial Building  
839 Fourth Avenue  
Lake Odessa, MI 48849

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Terms & Conditions**

1. All organizations applying for non-profit booth space must be a 501(c)(3) organization and demonstrate community involvement in Lake Odessa, Michigan.
2. Organizations may NOT sell crafts, artwork or food items of any kind during the event without express approval of the LOAAC.
3. Organizations must check in at the registration area prior to setting up, and must be present for the duration of the event.
4. Set-up is August 3 between 6-8 PM and August 4 between 6-8 AM. Set-up must be completed by 8 AM. Tear-down must be completed by 6 PM on August 4.
5. Booth spaces measure 11' x 11' and are assigned by the LOAAC on a first-come/first-serve basis.
6. Organizations are responsible for their own property and for furnishing their own tents, tables, chairs and change.

**For any questions regarding this application or Art in the Park, please contact us:**

E-Mail: [Info@LakeOdessaArts.com](mailto:Info@LakeOdessaArts.com)  
Phone: (616) 374-4325

Non-profit organizations may request a location in the park. Booth spaces are 11' x 11'.

Please note booth choices below, in order of preference. We will make every attempt to accommodate booth requests; however, there is no guarantee that all requests can be honored. Booth spaces will be assigned chronologically on a first-come basis.

Choice #1: \_\_\_\_\_ Choice #2: \_\_\_\_\_ Choice #3: \_\_\_\_\_

