



Festival of Fine Arts & Crafts

44th Annual Art in the Park
Lake Odessa, Michigan
August 4, 2018 9AM - 4PM

YOUTH EXHIBITOR RULES



Art in the Park is a fine arts & crafts festival and is not intended to be a business showcase event. If a business wishes to participate, sponsorships are available. Political booths, raffles, commercial vendors, consultant-based businesses or information/giveaway booths do not meet criteria for admission and will not be accepted. Activity sponsorships or sponsorship booths with like material may be allowed with prior approval. Please contact the LOAAC to inquire about sponsorship opportunities.

APPLICATION PROCEDURE

1. Youth exhibitors must be between 8 and 16 years of age the day of the event.
2. A parent/legal guardian must accompany the youth artist at their booth at all times.
3. Proof of age may be requested by a member of the Lake Odessa Area Arts Commission during event check-in.
4. All work exhibited must be original and handcrafted by the applicant. The limited use of manufactured items will be allowed, only if incidental to the final product and included in your jury photos. **We will NOT accept production line, imported, factory, kit, commercially-produced items, CDs, cassettes or other musical recordings. If any of these items are found in your display, you will be asked to leave.**
5. All applicants must submit the following: 3 to 5 images of completed artwork (photos or digital), and 1 image of your work in progress. High-quality digital images may be submitted on a CD with your application. Write your name on each photo or CD. Include a self-addressed stamped envelope which is the appropriate size for your photos or CD, if the photos or CD are to be returned to you.
6. **Applications must be postmarked by 7/15/2018, with full payment.**
 - a. \$20 for an 11' x 11' space
7. NSF checks must be replaced with a cashier's check or money order. No applicant will be accepted who has not redeemed a NSF check and paid the NSF check fee of \$30.
8. All exhibitors within a booth must be juried. Applicants will receive notification of show status as soon as possible following application submission. (Applicants who provide an e-mail address will be notified by e-mail.)
9. If a cancellation is made on or before May 15, 2018, one-half of the booth fee will be refunded. There will be no refunds after May 15, 2018. No refunds will be given due to cancellation of the event by an act of God, local authorities or a weather-related incident.
10. Applications may be accepted after June 1, 2018, if booth space is available. However, we cannot guarantee inclusion in print and/or publicity materials for applications submitted after June 1st.

11. After July 15, 2018, payment must be in the form of a cashier's check or money order.

CHECK-IN & SET-UP

12. Art in the Park will be held on Saturday, August 4, 2018 (regardless of the weather), from 9 AM to 4 PM. This is a rain-or-shine show; no provisions are made for indoor facilities or alternate dates in case of poor weather.
13. Exhibitors must check in at the registration area prior to setting up, and must be present with their work for the entire event.
14. Set-up is August 3 between 6-8 PM and August 4 between 6-8 AM. Set-up must be completed by 8 AM. Tear-down must be completed by 6 PM on August 4.
15. No exhibitor may swap or resell a space to another exhibitor. The LOAAC reserves the right to reassign your space if you have not checked in by 8 AM the morning of the show.
16. Absolutely all inventory, boxes, artwork, etc. must be contained within your booth space and cannot interfere with adjacent exhibits or walkways in any way.
17. Exhibitors are responsible for their own property and for furnishing their own tents, tables, chairs and change. Exhibitors are responsible for insurance and protection of their artwork and display.

TAXES

18. Exhibitors are responsible for collecting and paying 6% Michigan state sales tax. No commission is required on sales.

PARKING & AMENITIES

19. Coffee, tea, juice and donuts/pastries will be available the morning of the show.
20. A Visitor's Guide displaying participating exhibitors will be available.
21. Booth sitters will be available during the show to provide 20-minute breaks to exhibitors.
22. Lake Odessa police officers and/or professional security will be on site the night prior to and the day of the event. Please remember, however, that your booth and your belongings remain your responsibility.
23. Free parking will be provided at designated locations to all exhibitors. To prevent damage to trees and turf, driving or parking in the park is strictly prohibited pursuant to local regulations.
24. Electricity and running water is not available at exhibitor sites. Generators are not allowed.

MISCELLANEOUS

25. Acceptance to Art in the Park does not guarantee future acceptance.
26. Art in the Park is a family-friendly event and radical, disturbing displays or outbursts are inappropriate. Exhibitors agree to conduct themselves in a respectful, cooperative manner. **Active or aggressive solicitation of the public in any manner is prohibited.** Any behavior deemed inappropriate by event organizers may result in expulsion.
27. Keeping pets in the park or in booth/exhibit areas is a public safety issue. Please make arrangements to provide comfortable accommodations for your pets away from the event.

28. Exhibitors are reminded that this is an outdoor park setting. We cannot guarantee that all booth spaces will be completely level, nor can we guarantee that all spaces will be shaded.
29. Neither the Lake Odessa Area Arts Commission nor the Village of Lake Odessa will be responsible for loss or damage to persons or properties (including works on exhibit).
30. The Village of Lake Odessa and the Lake Odessa Area Arts Commission have an established policy to provide equal opportunity to participate in and benefit from all programs, activities, and services without regard to race, color, religion, national origin, age, sex, or handicap.
31. The Lake Odessa Area Arts Commission reserves the right to amend these rules at their discretion.
32. We are confident you will understand and abide by these rules, which we feel are necessary to produce a top-quality show. However, if you feel that you cannot or will not comply with any rule(s), please refrain from applying to the show. Violation of any of these rules is a basis for expulsion and/or rejection from future events.

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Thank you for your support. We are looking forward to an outstanding show!
Note: *If you are applying to our show, please keep these rules for your reference.*

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