ART in the PARK
Festival of Arts & Crafts

52nd Annual Art in the Park
Lake Odessa, Michigan
August 7, 2027 9AM - 4PM

LAKE ODESSA AREA arts COMMISSION

RULES FOR ARTISTS & ARTISANS

Art in the Park is an arts & crafts festival and is not intended to be a business showcase event. If a business wishes to participate, sponsorships are available. Political booths, raffles, commercial vendors, consultant-based businesses or information/giveaway booths do not meet criteria for admission and will not be accepted. Activity sponsorships or sponsorship booths with like material may be allowed with prior approval. Please contact the LOAAC to inquire about sponsorship opportunities.

APPLICATION PROCEDURE

1. All work exhibited must be original and handcrafted by the applicant. The limited use of manufactured items will be allowed, only if incidental to the final product and included in your jury photos. **We will <u>NOT</u> accept production line, imported, factory, kit, commercially-produced items, CDs, cassettes or other musical recordings. If any of these items are found in your display, you will be asked to leave.**
2. All applicants must submit the following: 3 images of completed artwork (photos or digital), 1 image showing you creating your product, and 1 image of your booth display. High-quality digital images may be submitted via e-mail. If you do not have a photo of your booth, please submit a drawing with a detailed description of your setup. Photos will be returned at the time of check-in (or by mail if application is not accepted).
3. **Applications must be postmarked by the following deadlines, with full payment:**
   - Bonus Program (8/1/2026 only): $70 for an 11' x 11' space, $30 for each additional 11' x 11' space (only 2026 exhibitors are eligible for this rate).
   - Early-Bird (by 12/31/2026): $85 for an 11' x 11' space, $40 for each additional 11' x 11' space.
   - After 12/31/2026: $100 per 11' x 11' space, $75 for each additional 11' x 11' space.

   If an application is rejected by jurors, the booth fee will be refunded.
4. NSF checks must be replaced with a cashier's check, money order or credit card payment. No applicant will be accepted who has not redeemed a NSF check and paid the NSF check fee of $35.
5. All exhibitors within a booth must be juried. Applicants will receive notification of show status as soon as possible following application submission. (Applicants who provide an e-mail address will be notified by e-mail.)
6. If a cancellation is made on or before May 14, 2027, one-half of the booth fee will be refunded. There will be no refunds after May 14, 2027. No refunds will be given due to cancellation of the event by an act of God, local authorities or a weather-related incident.
7. Applications may be accepted after June 25, 2027; however, we cannot guarantee inclusion in print and/or publicity materials for applications submitted after that date. **No applications will be accepted after 4:00 p.m. on Friday, July 19, 2027.**

8. After July 12, 2027, payment must be in the form of a cashier's check, money order or credit card. Credit card payment must be received within 48 hours from the time of issuance of credit card invoice.

CHECK-IN, LOAD-IN AND LOAD-OUT

9. Art in the Park will be held on Saturday, August 7, 2027 (regardless of the weather), from 9 AM to 4 PM. This is a rain-or-shine show; no provisions are made for indoor facilities or alternate dates in case of poor weather.
10. Exhibitors must check in at the registration area prior to setting up, and must be present with their work for the entire event.
11. Exhibitors who break down displays or depart before closing time will not be allowed to return to future shows.
12. Set-up will be during pre-assigned shifts on Friday, August 6 between 3-7 PM and on Saturday, August 7 between 6-8 AM. Unloading and vehicle parking must be completed by 8 AM. Exhibitors must complete set-up and be prepared to sell by 8:30 AM.
13. Tear-down must be completed by 6 PM on August 7. No exhibitor will be allowed to bring his or her vehicle into a loading zone until: a) the show has ended at 4 PM; and b) their booth has been completely dismantled and is ready for load-out. Volunteers will then give the exhibitor an "Exit Ticket," which must be presented to gain entry to designated loading areas.
14. Exhibitors who need assistance with load-in and load-out will be required to pay a non-refundable $20 load-in/load-out fee at the time of submitting their application, or $25 on the day of the show.
15. No exhibitor may swap or resell a space to another exhibitor. The LOAAC reserves the right to reassign your space if you have not checked in by 8 AM the morning of the show.
16. Absolutely all inventory, boxes, artwork, etc. must be contained within or behind your booth space and cannot interfere with adjacent exhibits or walkways in any way.
17. This is a family-oriented show. Please keep this in mind when choosing work to be displayed.
18. Exhibitors are responsible for their own property and for furnishing their own tents, tables, chairs and change. Exhibitors are responsible for insurance and protection of their artwork and display.

TAXES

19. Exhibitors are responsible for collecting and paying 6% Michigan state sales tax. No commission is required on sales.

PARKING & AMENITIES

20. Coffee, tea, juice and donuts/pastries will be available the morning of the show.
21. A Visitor's Guide displaying participating exhibitors will be available.
22. Booth sitters will be available during the show to provide 20-minute breaks to exhibitors.
23. Lake Odessa police officers and/or paid security will be on site the night prior to and the day of the event. Please remember, however, that your booth and your belongings remain your responsibility.

24. **<u>One</u>** free parking space will be provided to each booth at designated locations. To prevent damage to trees and turf, driving or parking in the park is strictly prohibited pursuant to local regulations.
25. Running water is not available at exhibitor sites. Generators are not allowed. A limited number of electrical outlets are available on a first-come/first-serve basis for an additional fee of $15.

MISCELLANEOUS

26. Prior acceptance to Art in the Park does not guarantee future acceptance.
27. Art in the Park is a family-friendly event and radical, disturbing displays or outbursts are inappropriate. Exhibitors agree to conduct themselves in a respectful, cooperative manner. **Active or aggressive solicitation of the public in any manner is prohibited.** Any behavior deemed inappropriate by event organizers may result in expulsion.
28. Keeping pets in the park or in booth/exhibit areas is a public safety issue. Please make arrangements to provide comfortable accommodations for your pets away from the event.
29. Exhibitors are reminded that this is an outdoor park setting. Booth spaces may not be completely level or will have trees or tree roots close by. We cannot guarantee that every booth space will be located in the shade.
30. Neither the Lake Odessa Area Arts Commission nor the Village of Lake Odessa will be responsible for loss or damage to persons or properties (including works on exhibit).
31. The Village of Lake Odessa and the Lake Odessa Area Arts Commission have an established policy to provide equal opportunity to participate in and benefit from all programs, activities, and services without regard to race, color, religion, national origin, age, sex, or handicap.
32. We are confident you will understand and abide by these rules, which we feel are necessary to produce a top-quality show. However, if you feel that you cannot or will not comply with any rule(s), please refrain from applying to the show. Violation of any of these rules is a basis for expulsion and/or rejection from future events.

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Thank you for your support. We are looking forward to an outstanding show!

Note: *If you are applying to our show, please keep these rules for your reference.*

www.LakeOdessaArts.com

info@LakeOdessaArts.com

Facebook/Lake Odessa Area Arts Commission

(616) 755-0084